

## ADMINISTRATIVE ORDER REGARDING RULE 7004(h)

Rule 7004(h) of the Federal Rules of Bankruptcy Procedure requires that, with some exceptions, service on an insured depository institution (as defined in Sec. 3 of the Federal Deposit Insurance Act) in a contested matter or adversary proceeding shall be made by certified mail addressed to an officer of the institution.

Asheville Savings Bank, S.S.B. is willing, pursuant to Fed. R. Bankr. P. 7004(h)(5), to waive its entitlement to service by certified mail if service is made by first class mail addressed to: Asheville Savings Bank, S.S.B., Attn: Andrea B. Slusser, Asset Recovery Department, P.O. Box 652, Asheville, NC 28802.

Accordingly, upon the request of Asheville Savings Bank, S.S.B., IT IS ORDERED that if service on Asheville Savings Bank, S.S.B. is required by certified mail pursuant to Fed. R. Bankr. P. 7004(h), that requirement may be satisfied by serving Asheville Savings Bank, S.S.B. first class mail addressed to:

> Asheville Savings Bank, S.S.B. Attn: Andrea B. Slusser **Asset Recovery Department** P.O. Box 652 Asheville, NC 28802

Chief Bankruptcy Judge